

Date	Venues	(\$)Fees	Book your seat
21 Dec -25 Dec 2025	Jakarta	3300	Register Now

Objectives:

By the end of this training course participants will acquire the necessary skills and tools needed for attracting, developing, discovering, motivating and retaining talent and high skilled workforce.

- 1. A sound understanding of employee relations;
- 2. An understanding of the industrial instruments governing conditions of employment.
- 3. Familiarisation with standard leave provisions and entitlements
- 4. Utilizing situational conflict resolution strategies to improve outcomes
- 5. Implementing grievance, mediation, and arbitration processes to effectively resolve conflict in both union and nonunion environments
- 6. Using a formal mediation process to resolve conflict between employees and/or between employees and managers
- 7. Managing employees with a long-time history of belligerence: Critical strategies to break the pattern of negative behavior
- 8. Proven strategies for managing employees with poor attitudes to keep them from doing serious damage to morale and productivity: Knowing when you should move toward termination
- 9. How recognizing and responding to problem behavior can increase retention of good employees, prevent lawsuits, and prevent workplace violence
- 10. Applying successful tactics for handling these problematic employees: Case studies of a chronic complainer, a poor performer who walks the tightrope, and a workplace bully

Who Should Attend?

- All leaders, directors and managers
- Strategy makers and planners
- · HRM managers and decision makers
- Training & Development personnel

## Course Outline:

- Employee Relations
- The Award System
- Certified Agreements
- Human Resources Policy Manual Strategic workforce planning; the modern trend
- Recruitment and Selection
- Performance Management
- Career Development
- How to retain knowledge workforce
- Employee development
- Succession planning
- Individual development growth plan
- · Key talent identification
- Talent Management, What is it?

- Realities of talent pipeline development
- Talent Developers; Breeders and Blockers
- Talent segmentation
- Aligning strategies, talent, management and performance

Workshop Style:

This will be a participative workshop with a mix of interactive learning sessions, exercises and discussions aimed to provide maximum impact and learning retention for all delegates.



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