



First Select

Train the Trainer Design, Delivery and Evaluation

Date	Venues	(\$)Fees	Book your seat
04 May -08 May 2025	Bahrain	2900	Register Now

Course objectives:

- Plan and set up successful workshops
- Give constructive feedback during Training activities
- Implement specialized training strategies
- Reduce stress prior to a training session
- Develop naturalness and confidence when training others
- Understand and flex with different training styles
- Improve their presentations skills
- Implement effective delivery skills
- Facilitate and stimulate group discussions
- Gain the knowledge, skills, and tools to assess performance shortfalls
- Design effective training
- Develop training materials
- Deliver and evaluate training

Who should attend?

This program is suitable for Trainers & Facilitators, Educators, Consultants, Managers, Adult Educators, Human Resource Professionals and Team Leaders and all individuals who are involved in training activities and delivery.

At the completion of Training The Trainer program, each participant will understand, practice, and apply 80- 100% of the principles of Accelerated Learning which will allow them to make the transition from delivering trainer-centered training to facilitating learner-centered learning.

Course Outline:

Introduction to Training:

- The Nature of Training
- The Function and Purpose of Training
- The Role of the Trainer
- What is the importance of Training

Planning and Preparing for Training:

- Preparing a Needs Analysis
- Evaluating Your Effectiveness
- Researching the Subject Matter
- Writing the Training Program
- Alternatives to Writing Programs
- Aids to Training
- Technology and Training
- Setting the Physical Environment

Increasing your Chances: Special Applications in Training:


- Developing the content
- Learner centered training
- Don't make assumptions
- Training failures (The 25 Secrets for Successful Trainers)
- Learning Styles and its implications
- Training for Teams
- On the Job Training
- Special Considerations for Training in Technical and Sales Environments


Training Delivery: The Method:


- Training Objectives: The Know-How
- Ground Rules
- Focus Questions
- Setting the Scene
- Simulating participants' interest
- Orienting the group to action
- Seeking consensus
- Provoking controversy

WORKSHOP STYLE:

This will be a participative workshop with a mix of interactive learning sessions, exercises and discussions aimed to provide maximum impact and learning retention for all delegates.

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