IT Project Management

Date	Venues	($)Fees	Book your seat
07 Dec -11 Dec 2025	Kuala Lumpur	3300	Register Now

Objectives:

- The tools and techniques that will help you optimize the Systems Development Life-Cycle processes so that you can bring your projects online more effectively, more quickly and on budget.
- Learn how to accelerate development and compress design time—and how to use capability and maturity models so that you can assess where your IT processes currently are.
- Maintain control of your projects with proven-in-action scheduling techniques
- Deliver quality systems on time
- Achieve leadership skills that really work
- Successfully plan for the unexpected
- Budget more effectively
- Stay on top of schedules and workloads
- Get organizational support
- Keep conflict at a minimum
- Master the do's and don'ts practiced by successful managers
- Identify the capabilities and limitations of a variety of project management software tools

Who should attend?

- Team leaders
- Programmers/analysts, systems analysts
- Project office staff members
- Personnel who manage IT projects but are not necessarily IT experts

Course Outline:

- Characteristics and Success Criteria of a Well-defined IT Project Defining Scope
- Current ("as is") vs. the future ("to be" situation)
- Using "gap analysis" to prioritize requirements
- Time-cost-scope tradeoffs
- Project Leadership
- The project manager as an effective communicator, motivator and problem solver
- The Work Breakdown Structure (WBS)
- WBS: from high-level strategy to detailed work packages
- Matching project objectives and methodology
- Project Scheduling: Network Logic and Dependency Analysis
- Network diagram…precedence diagramming…arrow diagramming
- Dependency relationships
- Defining the project's critical path, free float and total float
- Estimating Uncertainty in IT Projects
- Creating realistic estimates for each work package
- The Integrated Project Plan
- Gantt Chart, network diagram or spreadsheet?
- Project cost or budget plan?
- Project management software examples
- Project Control and Reporting

- Five sources of change to project scope
- How to conduct a net impact assessment
- Reporting project status and formats
- Establishing Project Closure
- Securing final approvals and buy-ins
- Organizational, contractual and financial closures
- Includes IT-focused Case Studies.

WORKSHOP STYLE:

This will be a participative workshop with a mix of interactive learning sessions, exercises and discussions aimed to provide maximum impact and learning retention for all delegates.

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